

Effective: January 10, 2022

Important numbers:

ap_epay@scps.k12.fl.us Shared email for all invoices

Federal ID: 59-6000855

Tax Exempt: 85-80131988-43C-6

District NCES ID: 1201710

Accounts Payable Manager:

Lesley Buchalter	407-320-0042	Lesley_Buchalter@scps.k12.fl.us
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Check Writer, EFT/ACH, Payroll, Vendor Updates (PeopleSoft & SFO), Back-up Cashier:

Note: All Vendor Applications and change requests/updates are to go directly to purchasing for approval at Vendor_App@scps.k12.fl.us

Ruth Consolato	407-320-0175	Ruth_Consolato-landress@scps.k12.fl.us
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Invoices and Travel Reimbursements:

Note: Send all invoices and statements to ap_epay@scps.k12.fl.us

Amy Harvey	407-320-0043	Amy_Harvey@scps.k12.fl.us
Deborah Stearns	407-320-0048	Montevda @scps.k12.fl.us
Diane Simboli	407-320-0044	Diane_Simboli@scps.k12.fl.us
Tricia Wieland	407-320-0045	Tricia_Wieland@scps.k12.fl.us

Cashier: Deposits, Insurance Payments & Customer Receipts:

Linda Bain	407-320-0236	Linda_Bain-pearison@scps.k12.fl.us
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If you need immediate assistance, please contact any Accounts Payable Specialist.