

Superintendent Search Timeline – (2020-2021)

September 4, 2020 8:15am	WebEx with School Principals to announce retirement followed by press release to all employees and community/media
September 8, 2020	Board work session to discuss search process, criteria for Community Advisory Committee membership, community input, etc.
September 8, 2020-Addendum Items	Board action at School Board Meeting to initiate process, create Superintendent Search Committee, and approve timeline
September 9-25, 2020	Survey on website to solicit community, staff & student input on qualities of new superintendent. Datanautix to interpret findings
September 29, 2020	Present survey results, draft print ad/brochure and clarification of committee tasks assigned to School Board at the Work Session.
September 29, 2020-Addendum Item	School Board Meeting to approve Search Committee Clarification of Task Assigned, Print Ad, Brochure, and revised Timeline
September 30, 2020	Place advertisements
October 27, 2020	Superintendent Search Committee Member approval at School Board Meeting
November 5, 2020-6:00pm-1st meeting	Community Advisory Committee – Review Sunshine Law; Review Tasks; Member input regarding qualities of new superintendent; Review Datanautix survey data on superintendent qualities; Review initial screening process to reduce applicants to 15-20 and the subsequent process to reduce to 8-10 finalists; Elect Chairman & Vice Chairman; receive final applicant resumes.
November 13, 2020	Advertisements close/Application Deadline
November 17, 2020 through selection	Superintendent Search Update info item during each School Board Meeting
November 19, 2020-2nd meeting	Community Advisory Committee meeting-identify top 20 candidates
December 3, 2020-3rd meeting	Community Advisory Committee narrows list to 8-10 candidates for submission to Board (No ranking)
December 10, 2020-4th meeting	Community Advisory Committee meetings-if needed
December 15, 2020	Regular School Board meeting - Community Advisory Committee reports and provides the Board with 8-10 short listed candidates (No ranking / Board reserves the right to add any applicant)
January 19, 2021-tentative date	Regular School Board meeting to select finalists for interview
February 2021	Finalist interviews and tours
March 2021	School Board meeting to select new superintendent and discussion regarding contract
April 6, 2021 -tentative date	Contract developed and Board approval of contract
April/May 2021	New Superintendent begins work

REVISED-9.25.2020(JM)
Board Approved-