



ELEMENTARY EDUCATION DEPARTMENT
TRANSFER RECORD FROM NON-PUBLIC TO PUBLIC SCHOOL
KINDERGARTEN and GRADE 1 (2018-2019)

KINDERGARTEN REQUIREMENT:

Age 5 on or before September 1, 2018, admitted any time during the school year.

FIRST GRADE ENTRANCE REQUIREMENTS:

Age 6 on or before September 1, 2018, admitted any time during the school year, if Kindergarten has been successfully completed.

Successful completion will be defined as follows:

- 1 The student was in regular attendance in an 180 day instructional program.
2 The student was in attendance in a 3 hour net instructional program.
3 The student met the Kindergarten legal age requirement of 5 on or before September 1, 2017.

CHILD'S RECORDS:

Form with fields for Student's Legal Last Name, First, Initial, Birthday (Mo/Day/Yr), House Number/Street Name/Apt. #, City, State, Zip Code, Immunization Records Attached?, Number of Days Present, Number of Days Absent, Number of Days School in Session, Length of Child's Instructional Day.

SCHOOL RECORDS:

Form with fields for Name of School, Address of School, Signature of Teacher, Florida Statutes Records Requirements Met by School (Yes/No).

PROGRAM DIRECTOR CERTIFICATION STATEMENT:

It is our professional opinion that (Name of Student) has / has not successfully completed the legal requirements for Kindergarten and was in regular attendance during the 20__-20__ school year and is / is not ready to begin a first grade program.

Form with fields for Program Director Signature and (Mo/Day/Yr)