

SEMINOLE COUNTY PUBLIC SCHOOLS, FLORIDA

Position/Job Description

NUTRITION SPECIALIST, Red Apple Dining

QUALIFICATIONS

- Bachelor's Degree in nutrition, dietetics or related field required.
- Registered Dietitian Nutritionist (RDN) or Licensed Dietitian/Nutritionist (LDN) or Registry Eligible required (must pass RDN or LDN exam within nine (9) months of hire required).
- Experience with USDA Child Nutrition Programs preferred.
- Valid Florida driver's license and use of personal automobile is required.
- ServSafe certification required or receive certification within six (6) months of hire.

KNOWLEDGE, SKILLS, ABILITIES

- Ability to be a brand ambassador for Red Apple Dining.
- Effective oral and written communication skills.
- Effective problem-solving skills.
- Demonstrated ability to lead and develop team members.
- Demonstrated ability to plan, organize, and prioritize.
- Knowledge of Florida Administrative Code concerning food service.
- Knowledge of laws, regulations and policies concerning the USDA Child Nutrition Programs.
- Knowledge of computer applications as related to job functions.

SUPERVISION

REPORTS TO Coordinator, Nutrition & Wellness Red Apple Dining
SUPERVISES Assigned Personnel

POSITION GOAL

To assist in planning and supporting district nutrition & wellness programs and activities.

PERFORMANCE RESPONSIBILITIES

1. *Provide exceptional service with the highest standards to all guests.
2. *Support the planning, promotion, and implementation of meal service for charter schools and special centers, the Afterschool Snack Program, and KidZone & K-Zone Snack Program.
3. *Develop campus restaurant menus that attract and retain dining guests and meet the USDA meal pattern and nutritional requirements within established budget.
4. *Conduct testing and development of menu items.
5. *Train and coach team members in the promotion of menu items including local foods.
6. *Assist in the identification of environmental and sustainable practices.
7. *Train and coach team members on standardized recipes, portion control, and production factors that affect menu compliance.
8. *Ensure the dining needs of children with special dietary needs, such as food allergens and medical conditions, are met; establish reporting and disclosure procedures; and advise Red Apple Dining team, faculty, and administrators on meeting dietary needs or restrictions. Work with restaurant teams on food preparation requirements.
9. *Present nutrition, food system, and local agriculture education training to schools and school-related organizations (e.g. PTA and SAC).
10. *Assist in the organization of school health and wellness events for students and team members.
11. *Provide leadership to team members to ensure compliance with Federal and State regulations, School Board policies, and district procedures.
12. *Submit reports and maintain records as required.
13. *Participate in professional seminars, meetings, and conventions that support nutrition education and benefit departmental relations with other organizations.
14. *Ensure nutrition and ingredient information are available to team members and guests.

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- 15. *Direct, supervise, and evaluate assigned personnel.
 - 16. *Serve on the district-wide emergency management team.
 - 17. Perform other duties as assigned by the Coordinator, Nutrition & Wellness Red Apple Dining.
- *Denotes essential job function/ADA*

EQUIPMENT / MATERIALS

Standard office equipment and commercial food preparation equipment

PHYSICAL REQUIREMENTS

Light Work Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently. If the use of arm and/or leg controls requires exertion of forces greater than that for sedentary work and the worker sits most of the time, the job is rated as Light Work.

PHYSICAL ACTIVITIES

Sitting	Resting with the body supported by the buttocks or thighs.
Standing	Assuming an upright position on the feet particularly for sustained periods of time.
Walking	Moving about on foot to accomplish tasks, particularly for long distances.
Balancing	Maintaining body equilibrium to prevent falling when walking, standing or crouching on narrow, slippery or moving surfaces.
Bending	Lowering the body forward from the waist.
Stooping	Bending body downward and forward by bending spine at the waist through the use of the lower extremities and back muscles.
Kneeling	Bending legs at knee to come to a rest on knee or knees.
Crouching	Bending the body downward and forward by bending leg and spine.
Pulling	Using upper extremities to drag, haul or tug objects in a sustained motion exerting up to 20 pounds of force.
Lifting	Raising objects from a lower to a higher position or moving objects horizontally from position to position through the use of the upper extremities and back muscles exerting up to 20 pounds of force.
Finger Dexterity	Picking, pinching, typing or otherwise working primarily with fingers rather than with the whole hand or arm.
Repetitive Motions	Substantial and continuous movements of the wrists, hands, and/or fingers.
Talking	Expressing or exchanging ideas by means of the spoken word. Those activities in which detailed or important spoken instructions must be conveyed accurately, loudly or quickly.
Hearing Acuity	The ability to perceive speech and other environmental sounds at normal loudness levels.
Visual Acuity	The power to see at a level which allows reading of numbers and text, operation of equipment, inspection of machines, etc.

WORKING CONDITIONS

Indoors/Outdoors The worker is subject to both environmental conditions. Activities occur inside and outside.

TERMS OF EMPLOYMENT

PAY GRADE AO-13-H \$45,592 - \$77,892 District Salary Schedule Months 12 Annual Days 258 Weekly Hours 37.5 Annual Hours 1935	POSITION CODES PeopleSoft Position TBD Personnel Category 14 EEO-5 Line 44 Function Vary Job Code 1727 Survey Code 76010	FLSA <input type="checkbox"/> Applicable <input checked="" type="checkbox"/> Not applicable ADA Information Provided by Chad Wilsky Position Description Prepared by Chad Wilsky	BOARD APPROVED September 7, 2021 October 29, 2019 April 22, 2014 Previous Board Approval
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The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District.