

# SEMINOLE COUNTY PUBLIC SCHOOLS

## Job Description

### MAINTENANCE MECHANIC, Food Service Equipment

#### QUALIFICATIONS

- High School Diploma or equivalence or Florida Special Diploma.
- Five (5) years of verifiable mechanic experience in gas and electrical food service equipment or three (3) years of verifiable experience accompanied with an approved vocational certification.
- Florida class "D" or "E" driver's license required upon start date.
- Ability to read and comprehend construction drawings, and equipment schedules.
- Ability to perform the essential physical job functions/responsibilities of this position.

**REPORTS TO** Division Supervisor

**SUPERVISES** No supervisory duties

#### POSITION GOAL

*To ensure the District's food service equipment is repaired and maintained in a manner that serves the District's demand with minimal service disruption.*

#### PERFORMANCE RESPONSIBILITIES

1. \* Install, maintain and repair food service equipment such as steamers, ovens, mixers, cutters, etc.
2. \* Diagnose and repair non-functioning food service equipment.
3. \* Maintain current knowledge about new equipment and controls related to food service equipment.
4. \* Investigate and read technical manuals detailing food service equipment installation, maintenance and repair procedures.
5. \* Oversee and ensure the proper completion of work when performed and assisted by assigned Helpers and/or Laborers.
6. \* Accurately and promptly document labor hours and materials expended on assigned tasks
7. \* Assist in the specification and layout of new food service equipment and verifying the performance of work completed under purchase order contracts.
8. \* Assist in estimating and planning maintenance and construction food service equipment projects.
9. \* Identify and report to Supervisor repair needs and safety discrepancies when observed at facilities.
10. \* Maintain accountability and inventory for assigned tools and equipment.
11. Perform other duties as assigned by the Division Supervisor.

\*Denotes essential job function/ADA

#### TERMS OF EMPLOYMENT

##### PAY GRADE

District Salary Schedule  
**D-06 \$34,401 - \$61,091**  
M-12 D-258 H-2064

##### POSITION CODES

PeopleSoft Position **Multiple**  
Personnel Category **17**  
EEO-5 Line **53**

Function **Vary**  
Survey Code **81040**  
Job Code **1639**

##### ADA CODES

2 **Heavy Work**  
3 **B through V**  
4 **C, E through K**

##### BOARD APPROVED

April 8, 1997