

SEMINOLE COUNTY PUBLIC SCHOOLS

Job Description

MAINTENANCE MECHANIC, Electrician

QUALIFICATIONS

- High School Diploma or equivalence or Florida Special Diploma.
- Five (5) years of verifiable electrical experience or three (3) years of verifiable experience accompanied with an approved vocational certification or Journeyman's card.
- Florida class "D" or "E" driver's license required upon start date.
- Ability to read and comprehend construction drawings, schedules and risers.
- Ability to perform the essential physical job functions/responsibilities of this position.
- Knowledge of technology as related to specific functions.

REPORTS TO Division Supervisor

SUPERVISES No supervisory duties

POSITION GOAL

To ensure electrical power distribution and lighting systems and equipment operate and are maintained in a safe manner as District needs demand with minimal service disruption.

PERFORMANCE RESPONSIBILITIES

1. * Install, maintain and repair wiring, conduit, fixtures, switch gear, motor starters, wiring devices, and lighting ballast.
2. * Install and/or modify electrical service panels.
3. * Perform conduit bending, above and below ground conduit installations.
4. * Maintain current knowledge of motor controls, devices, relays and NEC 70.
5. * Accurately and promptly document labor hours and materials expended on assigned tasks
6. * Oversee and ensure the proper completion of work when performed and assisted by assigned Helpers and/or Laborers.
7. * Able to safely operate and work from ladders, scaffolding, platforms and personnel lifts.
8. * Assist in estimating and planning maintenance and construction electrical projects.
9. * Assist in the design and specification of electrical power and lighting systems and equipment, and verifying work performed under purchase order contracts.
10. * Identify and report to Supervisor repair needs and safety discrepancies when observed at facilities.
11. * Maintain accountability and inventory for assigned tools and equipment.
12. Perform other duties as assigned by the Division Supervisor.

**Denotes essential job function/ADA*

TERMS OF EMPLOYMENT

PAY GRADE

District Salary Schedule
D-06 \$34,401 - \$61,091
 M-12 D-258 H-2064

POSITION CODES

PeopleSoft Position **Multiple**
 Personnel Category **17**
 EEO-5 Line **53**

Function **Vary**
 Survey Code **81026**
 Job Code **1639**

ADA CODES

2 **Very Heavy Work**
 3 **B through V**
 4 **C through K**

BOARD APPROVED

April 8, 1997