

SEMINOLE COUNTY PUBLIC SCHOOLS, FLORIDA

Position/Job Description

GROUNDS LABORER II

QUALIFICATIONS

- High School Diploma or equivalence or Florida Special Diploma preferred.
- Class "D" or "E" Driver's License required upon start date.

KNOWLEDGE, SKILLS, ABILITIES

- Ability to physically perform responsibilities listed below.

SUPERVISION

REPORTS TO Division Supervisor
SUPERVISES No supervisory duties

POSITION GOAL

To assist the Facilities Services Department in the maintenance of the District's sites and physical plant as District needs demand with minimal service disruption.

PERFORMANCE RESPONSIBILITIES

1. * Perform heavy lifting, carrying, throwing, and digging.
2. * Safely and effectively operate various types of mowing and edging equipment, hand and ground tools, carts, motor vehicles and trailers.
3. * Clean and perform field servicing and repairs on equipment and tools.
4. * Assist in performing tree trimming, landscaping, and sod installation.
5. * Move furniture, equipment and materials.
6. * Able to safely operate and work from ladders, scaffolding, platforms and personnel lifts.
7. Perform other duties/tasks consistent with the goals and objectives of this position.

**Denotes essential job function/ADA*

EQUIPMENT / MATERIALS

Ladders, lifts, scaffold, mowing and landscaping equipment, load handling equipment, jacks, hand and power tools, painting and construction equipment, motor vehicles, sprayers, etc.

PHYSICAL REQUIREMENTS

Very Heavy Work Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

PHYSICAL ACTIVITY

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|-------------------|--|
| Standing | Assuming an upright position on the feet particularly for sustained periods of time. |
| Walking | Moving about on foot to accomplish tasks, particularly for long distances. |
| Climbing | Ascending or descending ladders, stairs, scaffolding, ramps, poles, etc. Using feet and legs and/or hands and arms. |
| Balancing | Maintaining body equilibrium to prevent falling when walking, standing or crouching on narrow, slippery or moving surfaces |
| Bending | Lowering the body forward from the waist |
| Stooping | Bending body downward and forward by bending spine at the waist through the use of the lower extremities and back muscles. |
| Kneeling | Bending legs at knee to come to a rest on knee or knees. |
| Crouching | Bending the body downward and forward by bending leg and spine. |
| Crawling | Moving about on hands and knees or hands and feet. |
| Twisting | Moving body from the waist using a turning motion. |
| Reaching | Extending hand(s) and arm(s) in any direction. |
| Pushing | Using upper extremities to press against something with steady force order to thrust forward, downward or outward exerting up to 100 pounds of force. |
| Pulling | Using upper extremities to drag, haul or tug objects in a sustained motion exerting up to 100 pounds of force. |
| Lifting | Raising objects from a lower to a higher position or moving objects horizontally from position to position through the use of the upper extremities and back exerting up to 100 pounds of force. |
| Finger Dexterity | Picking, pinching, typing or otherwise working primarily with fingers rather than with the whole hand or arm. |
| Grasping | Applying pressure to an object with the fingers and palm |
| Feeling | Perceiving attributes of objects, such as size, shape, temperature or texture by touching with the skin, particularly that of fingertips. |
| Repetitive Motion | Substantial and continuous movements of the wrists, hands, and/or fingers. |
| Talking | Expressing or exchanging ideas by means of the spoken word. Those activities in which detailed or important spoken instructions must be conveyed accurately, loudly or quickly. |
| Hearing Acuity | The ability to perceive speech and other environmental sounds at normal loudness levels. |
| Visual Acuity | The power to see at a level which allows reading of numbers and text, operation of equipment, inspection of machines, etc. |

WORKING CONDITIONS

| | |
|------------------------|---|
| Indoors / Outdoors | The worker is subject to both environmental conditions. Activities occur inside and outside. |
| Cold | The worker is subject to extreme cold. Temperatures are below 32 degrees for periods of more than one hour. |
| Heat | The worker is subject to extreme heat. Temperatures are above 100 degrees for periods of more than one hour. |
| Noise | The worker is subject to noise. There is sufficient noise to cause the worker to shout in order to be heard above the ambient noise level. |
| Vibration | The worker is subject to vibration. There is exposure to oscillating movement of the extremities of the whole body. |
| Hazards | The worker is subject to hazards. This includes a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, and exposure to high heat or chemicals. |
| Atmospheric Conditions | The worker is subject to atmospheric conditions. One or more of the following conditions affect the respiratory system or the skin, fumes, odors, mists, gases or poor ventilation. |
| Oils | The worker is subject to oils. There is air and/or skin exposure to oils and other cutting fluids |
| Respirator | The worker is required to wear a respirator. |

TERMS OF EMPLOYMENT

PAY GRADE

D-01 \$20,839 - \$37,001
 District Salary Schedule
 Months 12
 Annual Days 258
 Weekly Hours 40.0
 Annual Hours 2064

POSITION CODES

PeopleSoft Position Multiple
 Personnel Category 18
 EEO-5 Line 54
 Function 7900
 Job Code 1642
 Survey Code 79029

FLSA

Applicable
 Not applicable

Previous Approval Date

BOARD APPROVED

May 14, 2002
 April 8, 1997

ADA Information Provided by Scott Stegall
 Position Description Prepared by Scott Stegall