

SEMINOLE COUNTY PUBLIC SCHOOLS, FLORIDA

Position/Job Description

COUNSELOR, School Mental Health

QUALIFICATIONS

- Master's Degree or higher in Behavioral Health Sciences.
- Valid license by the State of Florida under Chapter 490/491, Florida Statutes, in one of the following disciplines: School Psychology, Clinical Social Work, Marriage and Family Therapy, Mental Health Counseling, or Clinical Psychology.
- Three (3) years of experience in working with children in education or a related field.
- Valid Florida driver's license and/or access to transportation.
- Bilingual ability may be required per advertised vacancy specifications.

KNOWLEDGE, SKILLS, ABILITIES

- Familiar with local community resources/services (which may include health, mental health, and substance abuse), highly preferred.
- Strong interpersonal skills and the ability to work effectively, function independently, and interact professionally with a diverse, multicultural, and interdisciplinary staff of all levels.
- Ability to develop and maintain collaborative relationships with school personnel, students, and parents.
- Effective skills in oral and written communications.
- Knowledge of crisis intervention.
- Strong skills in self advocacy, as well as for advocacy of students and families.
- Commitment to systems change, equity, and justice, as well as to providing services with a trauma-informed care lens.
- Familiar with social and emotional learning competencies and restorative practices, highly preferred.

SUPERVISION

REPORTS TO Executive Director of Exceptional Student Support Services (ESSS) or Designee
SUPERVISES No Supervisory Duties

POSITION GOAL

To support instructional, non-instructional, and administrative personnel in the acquisition and maintenance of optimal learning outcomes for all students by utilizing skills in problem solving, data collection and data analysis, social/emotional/behavioral intervention, consultation and collaboration, staff training, and crisis management.

PERFORMANCE RESPONSIBILITIES

1. *Collaborate with school personnel, parents, community agencies, and/or students to promote optimal learning outcomes for all students.
2. *Utilize skills in problem solving and assessment for intervention to support schools in meeting the social and emotional needs of all students.
3. *Implement individual, group, or system-level interventions that are scientifically proven to promote positive social and emotional learning for all students.
4. *Provide consultation and in-service training, professional development, to school and District staff.
5. *Provide outreach and education on mental health issues to students, families, community members, other professionals, school staff, and in community settings, as necessary.
6. *Conduct comprehensive mental health needs assessments that will facilitate the instruction of students that may not be responding to proven instructional and/or behavioral interventions and are sensitive to the cultural background of students and families.
7. *Train and/or facilitate training of certificated school and District staff in crisis intervention.
8. *Participate in multidisciplinary meetings to determine the instructional and/or behavioral needs of all students.
9. *Participate in professional development opportunities that are consistent with the goal of this position, when requested and approved by the Executive Director of ESSS or designee.

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10. *Research emerging, new, and/or revised social emotional curriculum and assist with the design and implementation of instructional materials.
 11. *Maintain professional licensure in the discipline of Licensed Mental Health Counselor (LMHC), Licensed Clinical Social Worker (LCSW), or Psychology.
 12. *Provide outstanding customer service and use positive interpersonal communication skills.
 13. *Ensure compliance with Board rules and applicable federal laws and regulations.
 14. Perform other duties as assigned by the Executive Director of Exceptional Student Support Services or designee.
- *Denotes essential job function/ADA*

EQUIPMENT / MATERIALS

Computer, printer, copier, fax machine, computer-scoring software, hand-held technology for data collection

PHYSICAL REQUIREMENTS

Light Work Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently. If the use of arm and/or leg controls require exertion of forces greater than that for sedentary work and the worker sits most of the time, the job is rated as Light Work.

PHYSICAL ACTIVITIES

Sitting Resting with the body supported by the buttocks or thighs.
Standing Assuming an upright position on the feet particularly for sustained periods of time.
Walking Moving about on foot to accomplish tasks, particularly for long distances.
Finger Dexterity Picking, pinching, typing, or otherwise working primarily with fingers rather than with the whole hand or arm.
Talking Expressing or exchanging ideas by means of the spoken word. Those activities in which detailed or important spoken instructions must be conveyed accurately, loudly or quickly.
Hearing Acuity The ability to perceive speech and other environmental sounds at normal loudness levels.
Visual Acuity The power to see at a level which allows reading of numbers and text, operation of equipment, inspection of machines, etc.

WORKING CONDITIONS

Indoors The worker is subject to inside environmental conditions. There is protection from weather conditions but not necessarily from temperature changes.

TERMS OF EMPLOYMENT

PAY GRADE

T \$44,125 - \$69,500

District Salary Schedule
Months 10
Annual Days 196
Weekly Hours 35
Annual Hours 1,372

POSITION CODES

PeopleSoft Position	TBD
Personnel Category	10
EEO-5 Line	37
Function	6100
Job Code (196)	1180
Job Code (196)	1180E
Job Code (223)	1182
Survey Code	61236

FLSA

- Applicable
 Not applicable

Previous Board Approval

BOARD APPROVED

November 7, 2017

ADA Information Provided by Michelle Walsh
Position Description Prepared by Michelle Walsh

T \$47,025.64 - \$74,067.14

District Salary Schedule
Months 10
Annual Days 196
Weekly Hours 37.3
Annual Hours 1,462.16

T \$50,202 - \$71,252

District Salary Schedule
Months 11
Annual Days 223
Weekly Hours 35
Annual Hours 1,561