



2021-2022 SCPS Employee Student Transfers

Under the circumstances outlined in School Board Policy 5120 the following SCPS Employee Student transfer options are available:

- Students are allowed to attend the school at which their parent is a full time site based employee.
- Full time status employees who are residents of Seminole County may apply for a district offered employee student transfer to an Under-Capacity school that is specifically designated by the Superintendent for this purpose **(see chart below)**.
- Full time status employees who do not reside in Seminole County may apply for a district offered employee student transfer to an Under-Capacity school that is specifically designated by the Superintendent for this purpose **(see chart below)**.

For the 2021-2022 school year, the Superintendent has identified the following schools as the designated SCPS Employee Student transfer schools:

| Elementary Schools | | | Middle Schools | High Schools |
|--------------------|---------------|----------------|-----------------|----------------|
| Altamonte | Lake Mary | Walker | Chiles | Hagerty |
| Bear Lake | Lake Orienta | Winter Springs | Greenwood Lakes | Lake Brantley |
| Casselberry | Layer | Woodlands | Indian Trails | Lyman |
| Eastbrook | Longwood | | Markham Woods | Oviedo |
| English Estates | Red Bug | | Rock Lake | Seminole |
| Evans | Spring Lake | | Teague | Winter Springs |
| Forest City | Stenstrom | | Tuskawilla | |
| Highlands | Sterling Park | | | |

Key Dates:

- **February 1, 2021 to April 1, 2021** for on time applications
- **July 20, 2021** deadline for first semester requests
- **December 1, 2021** deadline for second semester requests

Additional Policy Related Information:

- This item is related to student transfers, not employees who wish to work at a different school.
- This transfer is contingent upon available capacity at the specifically designated schools.
- SCPS Employee Student transfer requests, if approved, are granted to highest grade of the requested school contingent upon a parent/guardian continuing employment with SCPS and the limitations outlined in School Board Policy 5120.
- **No transportation** is provided by SCPS for approved SCPS Employee Student transfer requests.
- For comprehensive policy information please refer to School Board Policy 5120.

STUDENT ASSIGNMENT & PROGRAM ACCESS DEPARTMENT

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