Seminole County Public Schools, FL
2019-2020 REGISTRATION REQUIREMENTS
All documents must be presented for admission

First Time Entry

- Students entering Kindergarten
- Students entering Seminole County Public Schools from Public or Private Schools Out of State or Out of Country

Required Documentation

Evidence of Residence:

- Owned Residence - Warranty Deed or Homestead Exemption, and a copy of a current electric bill or initial order for service; and one of the following current documents supporting stated address: auto registration, Florida driver's license, Florida ID card, or voter's registration as evidence that parent(s) own and live at the residence.

- Leased Residence - Current lease or rental agreement or a notarized letter from the landlord, and a copy of a current electric bill or initial order for service; and one of the following current documents supporting stated address: auto registration, driver's license, Florida ID card, or voter's registration as evidence that parent(s) lives at the residence.

Other:

- Birth Certificate (original required for copying)
- Physical (dated and signed by a health professional within one (1) year of enrollment (first day of school).
- Current DH 680 State of Florida Immunization Form (transcribed by a health professional).
- Social Security number, if available (verify number with card; do not copy card).

The District shall request each student enrolling in school provide his or her social security number as required by § 1008.386, Florida Statutes. Parent disclosure of their child's social security number is voluntary.

If applicable, legal documents i.e., a copy of any current judgment of divorce (dissolution of marriage) or other court order establishing the right of custody will be required for registration.

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Students Previously Enrolled in Seminole County Public Schools or Any Public or Private School Within the State of Florida

Required Documentation

Evidence of Residence:

- Owned Residence - Warranty Deed or Homestead Exemption, and a copy of a current electric bill or initial order for service; and one of the following current documents supporting stated address: auto registration, Florida driver's license, Florida ID card, or voter's registration as evidence that parent(s) own and live at the residence.

- Leased Residence - Current lease or rental agreement or a notarized letter from the landlord, and a copy of a current electric bill or initial order for service; and one of the following current documents supporting stated address: auto registration, driver's license, Florida ID card, or voter's registration as evidence that parent(s) lives at the residence.

Other:

- Current DH 680 State of Florida Immunization Form (transcribed by a health professional) may be obtained from the sending school via facsimile.
- If a student has ever been in a Florida Public or Private school at any time throughout his/her school career, a new physical examination is NOT required for entry.

If applicable, legal documents i.e., a copy of any current judgment of divorce (dissolution of marriage) or other court order establishing the right of custody will be required for registration.

PLEASE SEE THE STUDENT PROGRESSION PLAN ON THE SEMINOLE COUNTY WEBSITE www.scps.k12.fl.us.

Entering Kindergarten students must be 5 years of age on or before September 1st.

SCPS 1582 (Rev 7-16-19) SB
Students are expected to withdraw at their previous Seminole County school prior to enrolling at a new Seminole County school.

Birth Certificate
Before admitting a child to Prekindergarten, Kindergarten, or First Grade, the principal shall require evidence that the child has attained the age at which he or she should be admitted in accordance with the provisions of Florida State Statutes 1003.21(4).

Current Physical
A certificate showing a physical examination with at least three components (height, weight, BP, heart, lungs, etc.) performed within one (1) year of enrollment (first day of school).

DH 680 Immunization Form
A valid Florida Certificate of Immunization transcribed by a health professional must be presented for school entry in accordance with the provisions of Florida State Statute 1003.22

Pre-K students must have started all series of DTap, Polio, MMR, Hepatitis B, Varivax, and Hib vaccines and have a current immunization certificate.

Kindergarten through 6th Grade Immunization Required for Entry:
- 4-5 doses of DTP or DTaP (If the 4th dose is administered after the 4th birthday, a 5th dose is not required)
- 3-5 doses of Polio (according to age at time of final dose)
- 2 doses of MMR
- 2 doses of Varivax or documentation of chicken pox disease
- 3 doses of Hepatitis B

7th through 12th Grades
- 4-5 doses of DTP or DTap (If the 4th dose is administered after the 4th birthday, a 5th dose is not required)
- 3-4 doses of Polio (according to age at time of final dose)
- 2 doses of MMR
- 2-3 dose series of Hepatitis B (according to age of administration)
- 1 dose of Varivax or documentation of chicken pox disease for grade 12.
- 2 doses of Varivax or documentation of chicken pox disease for grades Kindergarten-11th.
- Tdap booster

Seminole County Public Schools’ policy does not grant a 30-day extension to obtain required immunizations or a physical. Immunizations and physicals may be obtained through your physician.

Required vaccines are available at the Florida Department of Health in Seminole County for students with Medicaid, without insurance or insurance does not cover vaccines, or who are unable to obtain them through a private provider. Administrative fees apply. All documents must be presented for admission.

Florida Department of Health in Seminole County.
400 W. Airport Blvd., Sanford, FL 32773
407/665-3700

Social Security Number
Please provide the student’s social security number, if it is available. This is NOT mandatory to provide.

Evidence of Residence
WEB SITES to obtain required documentation:
- Homestead Exemption: www.scpaf1.org
- DMV for Driver’s License and Auto Registration: www.flhsmv.gov/
- Voter Registration: www.semcolections.org

Enrollment of Homeless Students
Please refer to the Student Progression Plan regarding policy and procedure for this item.