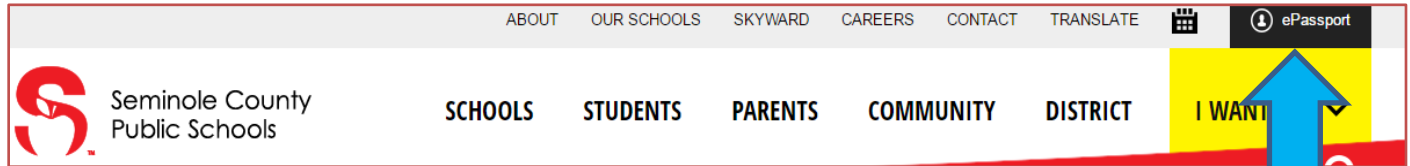
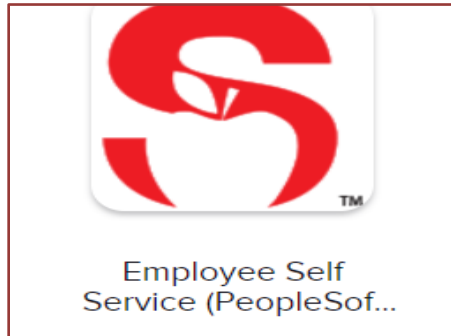


# Consent to receive your W2 online

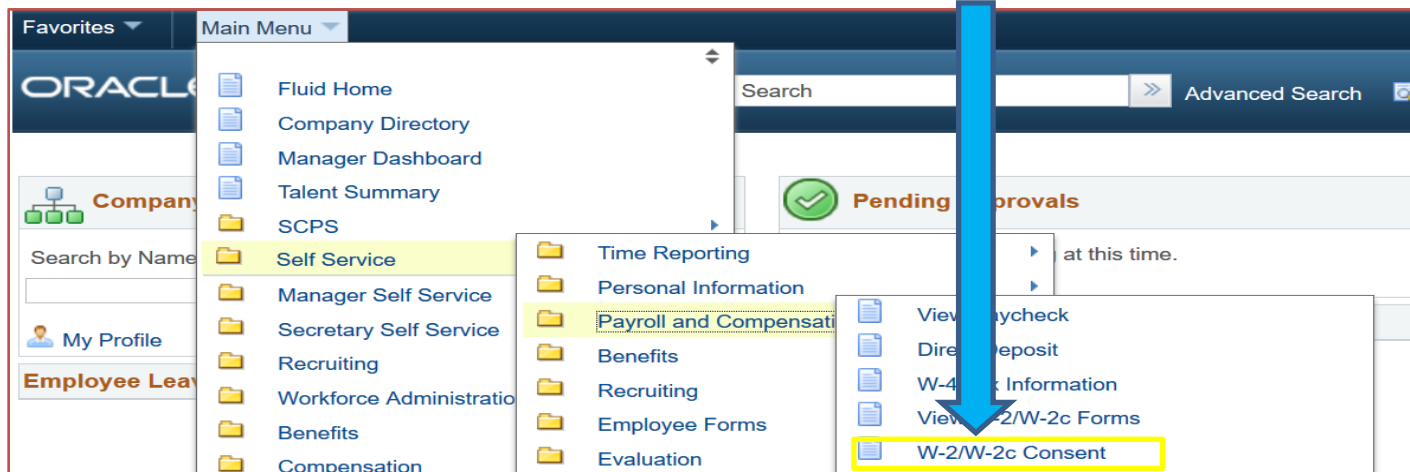
- Log onto the Portal at [www.scps.k12.fl.us](http://www.scps.k12.fl.us)



- If you are experiencing difficulty with your username or password, please contact the Help Desk for SCPS, (407) 320-0350.
- Once logged into Clever, Select the Employee Self Service icon.



- Follow the path below to find your W2 information. Select View W2.



- If you have never consented to receive your W2 online before, then click on the box next to “check here to receive.” You will receive an email to your school board account.

